

Ms Stacey Smith
Admissions Administrator



October 2025

Dear Applicant

Ensuring your interview and assessment is fair and accessible

Thank you for applying to Trinity College Cambridge.

We want every applicant to have the chance to show their full potential. If you have a disability, neurodiverse condition, mental health condition, or long-term health condition, we can provide support during your interview and assessment. Telling us in advance will help us make sure everything goes smoothly on the day.

If you want to ask for an adjustment, you must fill in the form and send it with supporting evidence to Trinity College Cambridge on admissions@trin.cam.ac.uk by **Wednesday 5 November 2025**. We can only make adjustments where supporting evidence (as outlined in the form) has been provided. Forms received after this date may mean we cannot make the necessary arrangements. If no form is received, we will assume that you don't require any adjustments for your interview and none will be put in place.

We support applicants with a wide range of conditions. While this is not an exhaustive list, examples include:

- Disabilities such as visual, hearing or speech impairments, mobility difficulties or chronic pain.
- Neurodiverse conditions include autism, ADHD, dyscalculia, dyslexia, dyspraxia and developmental co-ordination disorder.
- Mental health conditions such as anxiety, depression or OCD.
- Long-term health conditions such as diabetes, chronic heart disease or epilepsy.

You can ask for a range of adjustments during the interview and assessment, such as an accessible interview room, physical assistance moving round the College, extra time during interviews or written assessments, rest breaks, large print or alternative formats, assistive technology or specialist software or communication support/preferred communication style

Asking us for an adjustment will not disadvantage your application in any way. Any details you share will be treated with confidence and only seen by staff supporting you during your interview and written assessment. Providing this information is entirely optional, but if you do not tell us about any required adjustments by the deadline we set, we cannot retrospectively take such requests into account following your interview.

If you declared a disability on UCAS but do not need any adjustments for your interview, please select the 'No adjustments needed' box and send the form back to us.

If you have any questions, or need this form in an alternative format, please don't hesitate to contact us by email, on: admissions@trin.cam.ac.uk.

Best wishes,

Stacey Smith

Stacey Smith (Ms)
Admissions Administrator

Adjustments at Interview

Name:	
Course (including 'Biological' or 'Physical' if Natural Sciences):	
UCAS Personal ID:	
Email address (the same as on UCAS application):	
School or college:	

Do you need any adjustments?

☐ **No adjustments requested** - I disclosed a disability on UCAS but I do not wish to apply for any adjustments at interview or in a College written assessment.

If you select this option, you do not need to complete the rest of this form. Please sign and date below and return the form to admissions@trin.cam.ac.uk by **Wednesday 5 November 2025**.

Signature:

Date:

☐ **Yes, I am requesting adjustments** - I will complete the rest of this form and provide supporting evidence.

Adjustments for writing tasks or reading

Are you requesting adjustments for a College writing or reading task? If you select 'No', go to the next section: 'Adjustments to interview'.	☐ Yes ☐ No
Are you requesting extra time for any of the following (please tick all that apply, even if not directly applicable to your subject)	☐ longer writing tasks, e.g essays ☐ short text writing, e.g problem-solving ☐ reading
If you are requesting extra time, please give the percentage.	_____ % extra time
Are you requesting rest breaks during writing tasks or reading?	☐ Yes ☐ No

Adjustments to interview

Are you requesting adjustments to the format of the College interview? If you select 'No', go to the next section: 'Additional adjustments'.	☐ Yes ☐ No
Are you requesting extra time for responding to verbal questions during an interview? Extra time in interviews means you will have longer to answer the same set of questions, not extra questions.	☐ Yes ☐ No
If you are requesting extra time, please give the percentage.	_____ % extra time
Are you requesting rest breaks during an interview?	☐ Yes ☐ No

Additional adjustments

Examples of additional adjustments include, but are not limited to, an accessible interview room, physical assistance moving round the College, large print or alternative formats, assistive technology or specialist software and communication support/preferred communication style.

Are you requesting additional adjustments?	☐ Yes ☐ No
If you require additional adjustments, please provide full details. You can attach an extra page if there is not enough space here.	

Supporting evidence

If you are requesting an adjustment, you must provide **one** type of supporting evidence in English with this form. We can only make adjustments where supporting evidence has been provided. If you cannot provide evidence, please contact Trinity Admissions Office.

Select **one** option to send with the form:

- ☐ A signed letter from your school or college on headed paper and ideally dated 2025, confirming:
 - your disability, neurodiverse condition, mental health condition or long-term health condition
 - the percentage of extra time you are entitled to (for example, 25%), if relevant

- rest break details (minutes/hour, proportion of exam, or fixed total), if relevant
- any other adjustments you need
- the basis for these arrangements (for example, medical diagnosis, psychological or specialist teacher assessment)

☐ JCQ Form 8 (Profile of Learning Difficulties)

☐ JCQ Form 9 (Profile of Need)

You **do not** need to submit an educational psychologist's report with the form unless it specifically outlines recommendations relevant to the adjustments being requested and will aid the College in making informed decisions about assessment and selection.

Applicant confirmation

I confirm that the information I have provided is correct to the best of my knowledge.

Applicant's signature:

Date:

School or College confirmation

I confirm that the information on this form and the supporting evidence is correct to the best of my knowledge.

Teacher's name (printed):

Teacher's signature:

Teacher's position:

Teacher's email address:

School or college name:

Date:

Please complete and return this form to Trinity Admissions Office by no later than
Wednesday 5 November 2025.

If the form is not returned by this date, then we will assume that you don't require any adjustments if invited for interview.

If you have not declared a disability as part of your UCAS application and would not like to make us aware of one now, then you do not need to complete and return this form.